

**VACANCY**  
**JUNIOR OPERATIONS CENTRE CONTROLLER**

An opportunity has become available for a **Junior Operations Centre Controller**, reporting to the **Operations Manager**

The successful incumbent will be based at Lanseria International Airport.

**AREAS OF RESPONSIBILITY AND REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO:**

- Answering radio communications and telephone calls.
- Communicate information to the relevant parties and logging calls (Sysaid system).
- Activate the airport emergency response plan in accordance with the call out procedures.
- Capture flight information, i.e., delays and diversions and liaise with passenger services staff, apron services, fuel department, fire department, relevant managers and information.
- Allocate aircraft parking bays on aprons.
- Apron management (monitor apron operations and movements).
- Help desk, general airport queries, capture complaints / compliments etc.
- Monitor public parking intercom system.
- Generate reports.
- Maintain the Daily LIA Airspace Plan.
- Develop and maintain information flow charts.
- Disseminate critical operational information.

**PRIMARY QUALIFICATIONS, SKILLS & EXPERIENCE**

- Minimum Grade 12 or equivalent.
- Fluent in speaking, reading, writing, and understanding English.
- Min 2 Years' experience in the aviation environment.
- Ability to work shifts and weekends.
- Code 08 and own transport.

**PRIMARY COMPETENCIES & REQUIREMENTS**

- Airside induction
- Avsec
- Computer literate, Word and Excel competent
- Radio telephony (added advantage)
- Communication (written and spoken)
- Data analysis
- Pass an evaluation test in the Operations Control Centre



#### **APPLICATIONS**

Applications with a covering shortened CV must be submitted to [careers@lanseria.co.za](mailto:careers@lanseria.co.za) by the closing date of **13 April 2022**.

Internal and External candidates will be considered. No late applications will be accepted.

Should candidates not be notified of the outcome of their applications within 14 days of closing date, they should please regard their applications as unsuccessful.

Lanseria International Airport is an equal opportunity and affirmative action employer.